Informational Interview Guide

\*\*\*Insert Your Name Here\*\*\*

The following resources provide key information to help you complete this assignment. Refer to them frequently as you work through each step.

* [Informational Interviewing with Steve Dalton](https://www.youtube.com/watch?v=8FsUm5noXEM) (7:55)
* [How to Ask for an Informational Interview (and Get a Yes)](https://www.themuse.com/advice/how-to-ask-for-an-informational-interview-and-get-a-yes)
* [Informational Interview](https://graduateschool.nd.edu/assets/120630/informational_interviewing.pdf)

| **1. What is an informational interview?** |
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| Answer: |
| **2. What are a few specific things you want to accomplish in your interview?** |
| Answer: |
| **3. Make a list of areas of IT you would love to work in and job titles or positions you would be interested in.** |
| Answer: |
| **4. What is the name, title, and company of your interviewee?** |
| Answer: |
| **5. When is your interview (date, time and place)?** |
| Answer: |
| **6. In your research, what have you learned about your interviewee and their company?** |
| Answer: |
| **7. What are at least ten questions you want to ask during the interview?** |
| Answer: |
| **8. What was the interviewee’s response to your questions?** |
| Answers: Answer: |
| **9. Did you accomplish your purpose from section #2? What else did you learn?** |
| Answer: |
| **10. What went well? What would you have done differently?** |
| Answer: |